STEP BY STEP GUIDE TO COMPLETING AGE VERIFCATIONS CHECKS IN PUBS.

IT IS VERY IMPORTANT THAT YOU DO NOT ASK FOR CHANGE, A DRINK AT THE BAR, OR TO SEE THE MENU BEFORE, DURING OR AFTER THE TEST TAKES PLACE.

TAKE NOTE- WHEN TESTING A PUB £1 IS THE MAXIMUM WE CAN REIMBURSE! IF YOU ENTER MORE, WE WILL ONLY REIMBURSE £1

- **ID upon entering a Pub**

  IF YOU ARE ASKED FOR ID AT THE DOOR ENTRANCE BY SECURITY STAFF, YOU MUST PROVIDE YOUR ID TO ENTER, THEN ONCE INSIDE CONTINUE WITH THE TEST, BROWSING FOR POSTERS, TAKING NOTE OF STAFF LOCATIONS E.T.C, THEN LOCATE A MACHINE AND BROWSE FOR 2 MINUTES OR UNTIL CHALLENGED BY BAR STAFF/WAITERS - AFTER BROWSING FOR 2 MINUTES WITHOUT BEING CHALLENGED YOU NEED TO END THE TEST AND LEAVE THE VENUE. WHEN COMPLETING THE QUESTIONNAIRE ENSURE YOU COMPLETE THE DESCRIPTION SECTION, DESCRIBE ALL CHALLENGES THAT TOOK PLACE BOTH AT THE DOOR AND INSIDE THE VENUE AND ANY INTERACTIONS WITH STAFF.

- OPEN THE TEST PAGE FOR THE VENUE AND ENTER SHOP NAMES NEXT TO THE PUB YOU ARE VISITING, RIGHT AND LEFT (BUSINESSES DIRECTLY NEXT TO PUB), IF STAND ALONE PUB ENTER STAND ALONE.

- PROCEED TO TAKE THE REQUIRED SELFIE/VENUE PICTURE. (INCLUDE YOUR FULL FACE IN SELFIE WITH THE PUB BEHIND) THEN TAKE A PICTURE OF THE FRONT OF THE PUB BEFORE ENTERING AND UPLOAD BOTH PHOTOS STRAIGHT AWAY BEFORE ENTERING.

- MAKE SURE TO WALK THROUGH THE PUB MAKING A MENTAL NOTE OF STAFF DESCRIPTIONS AND THEIR LOCATION, AS WELL AS LOCATIONS OF THE ‘THINK 21/25’ POSTERS FOR COMPLETING THE QUESTIONARE.

- ENTER POSTER DESCRIPTION- ANY “NO UNDER 18’s’ STICKERS ON MACHINES OR WHEN OPENING A GAME “OVER 18’S ONLY” APPEARS.

- ONCE YOU FEEL YOU HAVE ENOUGH INFORMATION OF THE ABOVE, MOVE ON AND LOCATE THE MACHINE.

- YOUR PHONE MUST BE AWAY ONCE YOU GET TO THE MACHINE.

- START TO BROWSE THROUGH THE INFORMATION/GAMES WHILST AT THE MACHINE BEFORE ENTERING ANY MONEY. BROWSING MUST TAKE 2-3 MINUTES IN A PUB. ALLOWING MEMBERS OF STAFF ON DUTY ENOUGH TIME TO APPROACH AND CHALLENGE YOU FOR ID BEFORE ENTERING MONEY.

IF YOU ARE ASKED FOR ID BEFORE OR DURING BROWSING … SHOW RELEVANT ID POLITELY THEN PROCEED TO LEAVE THE VENUE SLOWLY, ALLOWING FOR THE APPEARANCE OF BEING A CUSTOMER.

IT IS IMPORTANT THAT YOU DO NOT INSERT MONEY AFTER SHOWING YOUR ID DURING THE BROWSING TIME.

- LEAVE WITHOUT SPEAKING ABOUT THE TEST YOU HAVE CARRIED-OUT TO THE STAFF MEMBERS INSIDE THE PUB. ONCE OUTSIDE/BACK IN YOUR CAR UPDATE THE QUESTIIONARE.

- ONCE BROWSING TIME HAS ENDED AND YOU HAVE NOT BEEN CHALLENGED. ENTER NO MORE THAN £1, CHOOSE THE LOWEST STAKE AMOUNT (20P OR 25P) TO ALLOW ENOUGH TIME TO BE SEEN PLAYING. PLAY SLOWLY, TAKING 30 SECONDS INTERVALS BETWEEN PRESSING START BUTTON TO FIT WITHIN TESTING TIME FRAME.

- AFTER ENTERING MONEY, YOU NEED TO STAY ON PLAYING FOR A MINIMUM OF 2 MINUTES.

- WHEN PLAYING TIME IS OVER AND YOU HAVE NOT BEEN ASKED FOR ID AT ANY STAGE THROUGHOUT YOUR TEST, EXIT THE VENUE AND FINISH THE QUESTIONAIRE FOR THE PUB.

- READ STEP BY STEP FOR ARCADES ALSO AS THE TEST IS SLIGHTLY DIFFERENT.

